

EVENT HEALTH AND SAFETY

Guidelines for small events – Hazard Register

Here are some generic hazards and their controls

Examples of hazards that maybe encountered at Parks and Reserves (including Beaches)			
Hazard	Hazard Consequences	Eliminate (E) Isolate (I) Minimise (M)	Control
High Winds	Falling Trees / branches	E	Cancel or delay event.
UV exposure	Sun Burn	M	Promote the use of sun screen.
Dehydration	Heat Stroke	M	Provide Water.
Heavy Rain	Slip Hazards	E	Cancel or delay event.
		M	Identify slippery area and use matting etc to prevent slipping
Examples of hazards that maybe encountered at Venues (indoors)			
Electrical Cables	Tripping Hazards	M	Electrical cables to be covered or laid away from traffic areas.
Wet Floor	Slip Hazards	I	Where required, use barrier isolate the area.
		M	Keep floor cleaning to a minimum during event.
Examples of hazards that maybe encountered as General / Additional Hazards			
Manual handling (eg lifting, bending)	Sprains, strains, pain discomfort	M	Reduce or split loads to manageable weight/size. Ask for Assistance.
Unruly members of the public	Vandalism, violence	M	Remain calm and avoid confrontation with intruders. Encourage them to leave the site and call Police if the situation gets out of control.

